SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30					1. REQUISITION	NO.	BPA NO.
2. CONTRACT NO.	3. AWARD/EFFECTIVE DAT				5. SOLICITATION 386-06-		6. SOLICITATION ISSUE DATE 08-08-2006
7. FOR SOLICITATION	a. NAME	·			b. TELEPHONE N	NO. (No Collect Calls)	8. OFFER DUE DATE/LOCAL
INFORMATION CALL:	Reema Walia				91-11-2419	8032	Aug 22, 2006 16:00
9.ISSUEDBY  Reg. Office of Acquisi US Agency for Internat American Embassy Shantipath, Chanakyapu New Delhi 110021, Indi	ional Development	CODE	X UI	CQUISITION IS NRESTRICTED OR 541990 TANDARD:		F ASIDE: 0 % FOR SMALL BUSINESS HUBZONE SMALL BUSINESS SERVICE-DISABLED VE OWNED SMALL BUSINE:	EMERGING SMALL BUSINESS BUSINESS
11. DELIVERY FOR FOB DESTINA- TION UNLESS BLOCK IS MARKED			13	a. THIS CONTRACT	IS A	13b. RATING N/A	
SEE SCHEDULE				DPAS (15 CFR 700)		14. METHOD OF SOLIO	CITATION RFP
15. DELIVER TO		CODE	16. ADMIN	ISTRERED BY		L KrQ	CODE
Same as box 9			S	ame as box 9			
17a. CONTRACTOR/OFFEROR CODE	FAC	LITY CODE	18a. PAYM	IENT WILL BE MADE	BY		CODE
TELEPHONE NO.			U A Si	eg. Financia SAID merican Emba hantipath, C ew Delhi 110	ssy hanakyapur:		
17b. CHECK IF REMITTANCE IS DIFF	ERENT AND PUT SUCH ADDRESS I	N OFFER	18b. SUBN	IIT INVOICES TO ADI		N BLOCK 18a UNLESS BL	OCK BELOW IS CHECKED
19.	20.			2	1. 22	2. 23.	24.
ITEM NO.		PPLIES/SERVICES			NTITY UN		
The purpose of this Contract is to have commercial vendor supply and deliver attractive, effective communication photos for USAID/India Photo Bank  For specific details, please refer to the attached Scope of Work at Section D. Annexure 1 reference "Sample Photo's from past" are available at our Website.  http://www.usaid.gov/in/working_with_us/grant_opportunity.htm							
(Use R 25. ACCOUNTING AND APPROPRIATION I	everse and/or Attach Additional Sheet	s as Necessary)				26 TOTAL AWA	ARD AMOUNT (For Govt. Use Only)
						\$.00	
X 27a. SOLICITATION INCORPORATES 27b. CONTRACT/PURCHASE ORDER					AR	=	
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURNCOPIES  TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET  FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO  THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCEOFFEROFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRAC	CTOR		31a. UNITE	ED STATES OF AMER	RICA (SIGNATURE	OF CONTRACTING OFF	ICER)
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)  30c. DATE SIGNED				31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)  31c. DATE SIGNED			

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT		
32a. QUANTITY IN	COLUMN 21 HAS B	EEN							
RECEIVED	INSP	PECTED ACCEPTED, AND	CONFORMS TO THE CONTRA	CT, EXC	CEPT AS NOTE	D:			
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE 32c. DATE 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			EPRESENTATIVE						
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE				32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE					
					32g. E-MAIL O	F AUTHORIZED GO	VERNMENT REP	RESENTATIVE	
33. SHIP NUMBER		34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRE	СТ	36. PAYMENT				37. CHECK NUMBER
PARTIAL	FINAL		FOR		COMPL	ETE PAR	TIAL	FINAL	
38. S/R ACCOUNT		39. S/R VOUCHER NUMBER	40. PAID BY						
41a. I CER	TIFY THIS ACCOUN	IT IS CORRECT AND PROPER FOR PAY	MENT	42a. R	ECEIVED BY (F	Print)			
41b. SIGNATURE A	ND TITLE OF CERT	TIFYING OFFICER	41c. DATE	42b. R	ECEIVED AT (L	ocation)			
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Table of Contents	Page
SECTION B - CONTINUATION BLOCKB-Error! Book	kmark not defined.
SECTION C - CONTRACT CLAUSES	C-1
C.1 NOTICE LISTING CONTRACT CLAUSES INCORPORATED BY REFERENCE	C-1
COMMERCIAL ITEMS	C-1
C.3 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)	C-1
C.4 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO	
IMPLEMENT STATUTES OR EXECUTIVE ORDERSCOMMERCIAL	
ITEMS (APRIL 2006)	
SECTION D - CONTRACT DOCUMENTS, EXHIBITS, OR ATTACHMENTS	
SECTION E - SOLICITATION PROVISIONS	E-10
E.1 52.212-2 EVALUATIONCOMMERCIAL ITEMS (JAN 1999)	E-10
E.2 52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS	
COMMERCIAL ITEMS (MAR 2005)	E-11
E.3 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY	
REFERENCE (FEB 1998)	F-19
123 132 (123 1376)	🖸 17

## **SECTION C - CONTRACT CLAUSES**

52.204-7 CENTRAL CONTRACTOR REGISTRATION (OCT 2003)

## C.1 NOTICE LISTING CONTRACT CLAUSES INCORPORATED BY REFERENCE

The following contract clauses pertinent to this section are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the clause at FAR "52.252-2 CLAUSES INCORPORATED BY REFERENCE" in Section I of this contract Se FAR 52.252-2 for an internet address (if specified) for electronic access to the full text of a clause.

## C.2 ADDENDUM TO FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS

Clauses that are incorporated by reference (by Citation Number, Title, and Date), have the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

The following clauses are incorporated into 52.212-4 as an addendum to this contract:

## C.3 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

http://arnet.gov/far/

# C.3 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (APRIL 2006)

- (a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:
- (1)52.233-3, Protest after Award (AUG 1996) (31 U.S.C. 3553).
- (2)52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78)
- (b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: [Contracting Officer check as appropriate.]
- [] (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (JUL 1995), with Alternate I (OCT 1995)(41 U.S.C. 253g and 10 U.S.C. 2402).

- [] (2) 52.219-3, Notice of Total HUBZone Set-Aside (JAN 1999) (15 U.S.C. 657a).
- [] (3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (JUL 2005) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- [] (4) [Reserved]
- [] (5)(i) 52.219-6, Notice of Total Small Business Set-Aside (JUNE 2003) (15 U.S.C. 644).
- [] (ii) Alternate I (OCT 1995) of 52.219-6.
- [] (iii) Alternate II (MAR 2004) of 52.219-6.
- [] (6)(i) 52.219-7, Notice of Partial Small Business Set-Aside (JUNE 2003) (15 U.S.C. 644).
- [] (ii) Alternate I (OCT 1995) of 52.219-7.
- [] (iii) Alternate II (MAR 2004) of 52.219-7.
- [] (7) 52.219-8, Utilization of Small Business Concerns (MAY 2004) (15 U.S.C. 637 (d)(2) and (3)).
- [] (8)(i) 52.219-9, Small Business Subcontracting Plan (JUL 2005) (15 U.S.C. 637(d)(4)).
- [] (ii) Alternate I (OCT 2001) of 52.219-9.
- [] (iii) Alternate II (OCT 2001) of 52.219-9.
- [] (9) 52.219-14, Limitations on Subcontracting (DEC 1996) (15 U.S.C. 637(a)(14)).
- [] (10)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (SEP 2005) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).
- [] (ii) Alternate I (JUNE 2003) of 52.219-23.
- [] (iii) Alternate II (OCT 1998) of 52.219-23.
- [] (11) 52.219-25, Small Disadvantaged Business Participation Program--Disadvantaged Status and Reporting (OCT 1999) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- [] (12) 52.219-26, Small Disadvantaged Business Participation Program--Incentive Subcontracting (OCT 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
  - [] (13) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (May 2004)
- [] (14) 52.222-3, Convict Labor (JUNE 2003) (E.O. 11755).
- [] (15) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (JAN 2006) (E.O. 13126).
- [X] (16) 52.222-21, Prohibition of Segregated Facilities (FEB 1999).
- [X] (17) 52.222-26, Equal Opportunity (APR 2002) (E.O. 11246).

- [] (18) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212).
- [] (19) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998) (29 U.S.C. 793).
- [] (20) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212).
- [] (21)52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).
- [] (22)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (AUG 2000) (42 U.S.C. 6962(c)(3)(A)(ii)).
- [] (ii) Alternate I (AUG 2000) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)).
- [] (23) 52.225-1, Buy American Act--Supplies (JUNE 2003) (41 U.S.C. 10a-10d).
- [] (24)(i) 52.225-3, Buy American Act--Free Trade Agreements-- Israeli Trade Act (APRIL 2006) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, Pub. L. 108-77, 108-78, 108-286).
- [] (ii) Alternate I (JAN 2006) of 52.225-3.
- [] (iii) Alternate II (JAN 2006) of 52.225-3.
- [] (25) 52.225-5, Trade Agreements (APRIL 2006) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).
- [X] (26) 52.225-13, Restrictions on Certain Foreign Purchases (FEB 2006) (E.O.s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- [] (27) [Reserved]
- [] (28) [Reserved]
- [] (29) 52.232-29, Terms for Financing of Purchases of Commercial Items (FEB 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).
- [] (30) 52.232-30, Installment Payments for Commercial Items (OCT 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).
- [] (31) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (OCT 2003) (31 U.S.C. 3332).
- [] (32) 52.232-34, Payment by Electronic Funds Transfer--Other than Central Contractor Registration (MAY 1999) (31 U.S.C. 3332).
- [] (33) 52.232-36, Payment by Third Party (MAY 1999) (31 U.S.C. 3332).
- [] (34) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a).
- [] (35)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631).
- [] (ii) Alternate I (APR 2003) of 52.247-64.

- (c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: [Contracting Officer check as appropriate.]
- [] (1) 52.222-41, Service Contract Act of 1965, as Amended (JUL 2005) (41 U.S.C. 351, et seq.).
- [] (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- [] (3) 52.222-43, Fair Labor Standards Act and Service Contract Act--Price Adjustment (Multiple Year and Option Contracts) (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- [] (4) 52.222-44, Fair Labor Standards Act and Service Contract Act--Price Adjustment (February 2002) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- [] (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreements (CBA) (May 1989) (41 U.S.C. 351, et seq.).
- (d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.
- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.
- (2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (vi) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--
- (i) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$500,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.
- (ii) 52.222-26, Equal Opportunity (April 2002) (E.O. 11246).
- (iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (December 2001) (38 U.S.C. 4212).

386-06-021

- (iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).
- (v) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).
- (vi)52.222-41, Service Contract Act of 1965, as Amended (JUL 2005), flow down required for all subcontracts subject to the Service Contract Act of 1965 (41 U.S.C. 351, et seq.).
- (vii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

A-5

## SECTION D - CONTRACT DOCUMENTS, EXHIBITS, OR ATTACHMENTS

## STATEMENT OF WORK FOR USAID/INDIA PHOTO BANK

## I. BACKGROUND

USAID India is a major contributor to the transforming relationship between the U.S. and India. The program carries out programs that support U.S. foreign policy objectives in India in economic growth, health, energy and environment, opportunity and equity, and disaster management.

Currently USAID India is implementing a communications strategy that highlights USAID's work to improve the lives of tens of millions of Indians. Within USAID and the wider U.S. Government, a strong emphasis on public diplomacy as a tool of foreign policy is emerging. Highlighting work that raises quality of life for others is increasingly important, as is telling our story in human and meaningful terms. Linking the U.S. with efforts that promote progress and have people-level results in India is the foundation for a lasting, positive image for Americans long after USAID finishes it program.

The broad goals for the communications strategy period are to 1) raise awareness of USAID and its achievements among more Indians with diverse backgrounds; 2) increase knowledge and understanding of how US investments lead to development progress – as they affect one person, one community or the country as a whole; 3) connect deepening U.S.-India relations and lasting people-to-people ties to USAID development efforts and 4) Secure support and resources for the development agenda in India from U.S. and Indian sponsors and opinion leaders through robust public affairs.

High quality photos are essential for USAID/India to continue to produce high quality communications materials and to tell our story in a meaningful way. Maintaining a data bank of high quality photos is important. Currently, the Mission has very few such photos and often must get the rights to use photos from outside organizations for professional communications materials. While photos from outside organizations may be of high quality they do not depict actual USAID beneficiaries. High quality photos must be engaging and capture the impact of USAID's work in human terms. The photos should include powerful images from across the portfolio. These images are necessary for the USAID India Mission to achieve its broad goals for communications.

## II. OBJECTIVES

The objectives of the adding to the USAID/India photo bank are to:

- access attractive and effective communications photos that will vividly illustrate how USAID/India's programs enhance and improve the lives of Indians children, women, men, families and communities;
- access images/photos that can be used for a variety of print purposes in brochures, fact sheets, activity briefs, PowerPoint presentations, country profiles, feature articles, quarterly newsletters, success stories and poster shows.
- access photos that can be used on the USAID/India, USAID/Washington and U.S. Embassy New Delhi web sites.

## III. STATEMENT OF WORK

## A. Description of the Task

The consultant will visit pre-selected locations and programs representing a cross section of the five technical program areas managed by USAID – health, economic growth, opportunity and equity, energy and environment, and disaster management. USAID communications staff will work with the consultant to set up a

#### **ATTACHMENTS**

schedule in multiple geographic locations at multiple program sites where interesting, action-oriented activities can be photographed by the consultant to meet the stated contract objectives. A communications officer or representative of a USAID technical office will be present for all of the site visits in the field.

To successfully complete the task the consultant should understand USAID development priorities for India. Health is the largest sector in which the Mission works and more emphasis would be placed on high priority programs that receive greater attention such as HIV/AIDS work. Disaster Management is USAID's smallest investment in India. Finally, Energy and Environment, Opportunity and Equity and Economic Growth are all program areas of similar size in terms of USAID's investments. However there are certain themes or emerging themes that are gaining importance in these portfolios. USAID support for education and in particular for programs that reach Muslim populations and/or girls are of interest. Access to water is emerging both in Indian and across Asia as an important theme. Energy has been and continues to be an important area. Support for agriculture development or to farmers is an emerging theme and was highlighted during the recent visit of President Bush to India. Work with youth and workforce development is also of increasing importance. Across all sectors more emphasis is being placed on USAID's partnerships with public and private partners to further development gains. More information on USAID programs and priorities can be found on the USAID India website ( <a href="http://www.usaid.gov/in">http://www.usaid.gov/in</a>).

The photographs taken under this project should depict people involved in an activity and not people merely shaking hands, sitting around a table, or lined up and smiling at the camera. The photos should look natural (not staged), with bright colors. The goal of the project is to create dynamic images of USAID's work for a variety of print and electronic purposes. Candid shots of people are preferred, but significant scenery shots, photos of USAID equipment and projects, or local-color shots are acceptable if they help tell a story. While upclose shots are usually more suitable to USAID's needs, an occasional wide angle or scenic shot may be useful for background purposes or perhaps poster production. Briefly, the photos must vividly illustrate USAID programs and activities; be action-oriented; be visually exciting; convey information or express ideas; and tell the USAID story.

The photographs sought under this Statement of Work will be for the U.S. government's use, and there may be a need to limit the distribution and use of such photographs. Therefore, the consultant's rights in these works will be limited in accordance with the Attachment 1, Data Rights, which sets out the ability of the consultant to claim copyright law protections with permission of the contracting officer, the inclusions of copyright markings on photographs, the requirement that the consultant obtain permission from the contracting officer prior to making any transactions (e.g., selling or otherwise distributing the photographs) concerning the photographs made in pursuant of this Scope of Work, and other important provisions.

## B. Time Frame

Field work will begin no sooner than Monday, September 25, 2006. The field work will take place during the course of one single trip or several trips whichever arrangement is deemed more effective to the carry out the objectives of this project. The final date for submission of the deliverables to USAID shall be no later 14 calendar days after the final field trip or November 30, 2006, whichever date comes first. USAID must receive photographs taken of HIV/AIDS activities by November 24<sup>th</sup> to allow their use on the USAID website by World AIDS Day on December 1st.

The consultant will spend up to 21 working days in the field and 3 other working days in the National Capital Region (NCR) to both understand the needs of USAID under this project. Of the those 3 days one day will be for understanding more clearly the USAID mission in India and 2 days will be for editing and collating visually exciting and action-oriented photos on CD for presentation to the Mission. One or several (for split trips) brief

#### **ATTACHMENTS**

presentations of photographs will be made following completion of the field work. During this/these presentation(s) the Mission will have the opportunity to view photographs and make selections of photographs that most directly match the needs and represent the work of USAID. A final presentation will be made upon final delivery of all images and associated materials within 14 calendar days of completing the field work.

## C. Deliverables

The consultant should:

- Provide photos that meet the following criteria:
  - O High resolution digital photos that can be used for a variety of printing (including blowing up to poster size) and electronic purposes. 85% of the photographs should be a minimum of 5 megapixels. 15% of the photographs should be minimum 10 megapixels (if taken digitally) or taken with a 35mm camera and digitalized so that the appropriate quality is obtained (negatives of photos selected by USAID from 35mm film shall also be provided to USAID).
  - o high quality JPEG format and RGB color mode; and
  - o printed images for the photos selected with at least 300 pixels per inch for easy reference purposes.
- Classify and submit photos according to USAID/India's five technical programs
- Provide a minimum of 200 photographs of beneficiaries, activities and settings from the USAID/India Mission's programs (Health, Economic Growth, Opportunity and Equity, Energy and Environment, and Disaster management). Approximately 30 of these photographs should be of the broader settings where USAID assistance is being provided. The photographs of beneficiaries and activities will be selected by the mission and should cover the 5 areas of the mission's portfolio. There may be more photographs required for some sectors or programs that are higher priority or receive more political attention than others sectors or programs. Depending on the final schedule of site visits, the project may end up covering less than all of the five sectors.
- Provide a caption for each image. The caption should describe what the photo shows, usually in the
  present tense, and state where and when it was taken. It should also identify people from left to right
  with their titles. The caption should be kept to two concise sentences, while including all relevant
  information.
- Record and submit the photographs in well organized files on CD and 2 backup copies and printed copies (300 pixels) for reference purposes to USAID/India within 2 weeks of completing the field work or by November 20<sup>th</sup>, whichever date comes first, as described in the timeframe.

## IV. LOGISTIC SUPPORT

Through its travel office USAID/India will arrange and provide funding on a reimbursable basis for the transportation for the consultant to work. This will include air travel, rental car for field work, and hotel. The consultant is eligible for standard U.S. per diem while in travel status which also includes provision for meals and incidentals. Lodging and meals & incidentals will be calculated at the standard USG rates for various Indian cities. Lodging will be reimbursed on an actual cost basis up to the standard limit amount for the designated cities. If the consultant selected is not a resident of Delhi (NCR) support for travel to Delhi and return will be made from the location in India where the consultant resides. In this case editing and collating will be done in Delhi after the field work and presentations to the mission shall take place during this period. The consultant must supply and will be expected to bring along to the field his/her own camera(s), laptop computer, extra battery power, storage devices for digital cameras and any other equipment s/he will need for professional photography. USAID will reimburse the photographer for the cost of CD's and the printing of reference images (300 pixels) that are submitted as the deliverables described above.

#### **DATA RIGHTS**

## (a) Definitions.

"Data," as used in this section, means photographs or other recorded information regardless of form or the medium on which it may be recorded. The term does not include information incidental to contract administration, such as financial, administrative, cost or pricing or management information.

"Unlimited rights," as used in this section, means the right of the Government to use, disclose, reproduce, prepare derivative works, distribute copies to the public, and perform publicly and display publicly, in any manner and for any purpose whatsoever, and to have or permit others to do so.

## (b) Allocation of Rights.

- (1) The Government shall have—
- (i) Unlimited rights in all data delivered under this contract, and in all data first produced in the performance of this contract, except as provided in paragraph (c) of this section for copyright.
- (ii) The right to limit exercise of claim to copyright in data first produced in the performance of this contract, and to obtain assignment of copyright in such data, in accordance with paragraph (c)(1) of this section.
  - (iii) The right to limit the release and use of certain data in accordance with paragraph (d) of this section.
- (2) The consultant shall have, to the extent permission is granted in accordance with paragraph (c)(1) of this section, the right to establish claim to copyright subsisting in data first produced in the performance of this contract.

## (c) Copyright—

- (1) Data first produced in the performance of this contract.
- (i) The consultant agrees not to assert, establish, or authorize others to assert or establish, any claim to copyright subsisting in any data first produced in the performance of this contract without prior written permission of the Contracting Officer. When claim to copyright is made, the consultant shall affix the appropriate copyright notice of 17 U.S.C. 401 or 402 and acknowledgment of Government sponsorship (including contract number) to such data when delivered to the Government, as well as when the data are published or deposited for registration as a published work in the U.S. Copyright Office. The consultant grants to the Government, and others acting on its behalf, a paid-up nonexclusive, irrevocable, worldwide license for all such data to reproduce, prepare derivative works, distribute copies to the public, and perform publicly and display publicly, by or on behalf of the Government. The Government agrees not to remove any copyright notices placed on data pursuant to this paragraph, and to include such notices in all reproductions of the data.
- (ii) If the Government desires to obtain copyright in data first produced in the performance of this contract and permission has not been granted as set forth in subdivision (c)(1)(i) of this clause, the Contracting Officer may direct the consultant to establish, or authorize the establishment of, claim to copyright in such data and to assign, or obtain the assignment of, such copyright to the Government or its designated assignee.
- (2) Data not first produced in the performance of this contract. The consultant shall not, without prior written permission of the Contracting Officer, incorporate in data delivered under this contract any data not first produced in the performance of this contract and which contain the copyright notice of 17 U.S.C. 401 or 402, unless the consultant identifies such data and grants to the Government, or acquires on its behalf, a license of the same scope as set forth in paragraph (c)(1) of this clause.
- (d) *Release and use restrictions*. Except as otherwise specifically provided for in this contract, the consultant shall not use for purposes other than the performance of this contract, nor shall the consultant release, reproduce, distribute, or publish any data first produced in the performance of this contract, nor authorize others to do so, without written permission of the Contracting Officer.

## **SECTION E - SOLICITATION PROVISIONS**

## E.1 52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

## A. Institutional Capacity

1) Demonstrated ability to offer products that meet or exceed the requirement as described in Statement of Work Appropriate equipment to take the highest resolution photographs possible for the print and electronic purposes described above (with high resolution digital camera of a minimum 5-megapixels and 35mm film camera / or a minimum 10 or greater mega pixel camera that takes print quality photographs).

## B. Past Performance

- 1) Demonstrated previous relevant (size and scope) of performance to US or another country Government or donor entity or corporation in India. Provide 10 photos of recent assignments which the offeror believes best represent his/her ability to complete the requirement stated in this document. A portfolio of past work that has relevance to the objectives defined.
- 2) Demonstrated knowledge of and experience in development photography and assistance (the photographer must be sensitive to the particulars of development photography)

(In addition to providing the names and full contact information of and offeror's 5 most recent clients/customers, USAID may use past performance information obtained from sources other than the sources identified by the Offeror. The Government may give more weight to past performance information that is more recent or considered more relevant or current.)

Technical and past performance, when combined, are of equal weight relative to cost/price.

## Cost/Price

Offerors must provide a completed, signed biographical data sheet form as attached. The Offeror's proposed daily rate to be charged must be stated in Block #6 of the form is available at USAID/India website under Business and Grant Opportunities - Award Administration under Key Reference Documents - Forms <a href="http://www.usaid.gov/in/working\_with\_us/Biograph\_Data\_Sheet.doc">http://www.usaid.gov/in/working\_with\_us/Biograph\_Data\_Sheet.doc</a>

The resulting contract with the winning offeror will contain a fixed daily salary/wage rate for services rendered and authorized reimbursement of actually cost incurred such as taxi, lodging, airfare, meals other incidental expenses.

- (b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).
- (c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

## E.2 52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (MAR 2005)

An offeror shall complete only paragraph (j) of this provision if the offeror has completed the annual representations and certifications electronically at http://orca.bpn.gov. If an offeror has not completed the annual representations and certifications electronically at the ORCA website, the offeror shall complete only paragraphs (b) through (i) of this provision.

(a) Definitions. As used in this provision:

Emerging small business means a small business concern whose size is no greater than 50 percent of the numerical size standard for the NAICS code designated.

Forced or indentured child labor means all work or service--

- (1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or
- (2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

Service-disabled veteran-owned small business concern--

- (1) Means a small business concern--
- (i) Not less than 51 percent of which is owned by one or more service--disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR part 121 and size standards in this solicitation.

Veteran-owned small business concern means a small business concern-

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned small business concern means a small business concern-

(1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least

#### **ATTACHMENTS**

- 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

Women-owned business concern means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

- (b) Taxpayer Identification Number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)
- (1) All offerors must submit the information required in paragraphs (b)(3) through (b)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).
- (2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).
[ ] TIN:
[ ] TIN has been applied for.
[ ] TIN is not required because:
[ ] Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
[ ] Offeror is an agency or instrumentality of a foreign government;
[ ] Offeror is an agency or instrumentality of the Federal Government.
(4) Type of organization.
[ ] Sole proprietorship;
[ ] Partnership;
[ ] Corporate entity (not tax-exempt);
[ ] Corporate entity (tax-exempt);
[ ] Government entity (Federal, State, or local);
[ ] Foreign government;
[ ] International organization per 26 CFR 1.6049-4;
[ ] Other

## **ATTACHMENTS**

(5) Common parent.
[ ] Offeror is not owned or controlled by a common parent;
[ ] Name and TIN of common parent:
Name
TIN
(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.
(1) Small business concern. The offeror represents as part of its offer that it [ ] is, [ ] is not a small business concern.
(2) Veteran-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [ ] is, [ ] is not a veteran-owned small business concern.
(3) Service-disabled veteran-owned small business concern. [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph $(c)(2)$ of this provision.] The offeror represents as part of its offer that it $[\ ]$ is, $[\ ]$ is not a service-disabled veteran-owned small business concern.
(4) Small disadvantaged business concern. [Complete only if the offeror represented itself as a small business concern in paragraph $(c)(1)$ of this provision.] The offeror represents, for general statistical purposes, that it [ ] is, [ ] is not a small disadvantaged business concern as defined in 13 CFR 124.1002.
(5) Women-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [ ] is, [ ] is not a women-owned small business concern.
Note: Complete paragraphs (c)(6) and (c)(7) only if this solicitation is expected to exceed the simplified acquisition threshold.
(6) Women-owned business concern (other than small business concern). [Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [ ] is a women-owned business concern.
(7) Tie bid priority for labor surplus area concerns. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:
(8) Small Business Size for the Small Business Competitiveness Demonstration Program and for the Targeted Industry Categories under the Small Business Competitiveness Demonstration Program. [Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation.]

(i) [Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the designated industry groups (DIGs).] The offeror represents as part of its offer that it [ ] is, [ ] is not an emerging small business.

(ii) [Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or designated industry groups (DIGs).] Offeror represents as follows:

- (A) Offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or
- (B) Offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts).

(Check one of the following):

Number of Employees	Average Annual Gross Revenues
50 or fewer	\$1 million or less
51100	\$1,000,001\$2 million
101250	\$2,000,001\$3.5 million
251500	\$3,500,001\$5 million
501750	\$5,000,001\$10 million
7511,000	\$10,000,001\$17 million
Over 1,000	Over \$17 million

- (9) [Complete only if the solicitation contains the clause at FAR 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns, or FAR 52.219-25, Small Disadvantaged Business Participation Program-Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status.]
- (i) General. The offeror represents that either--
- (A) It [ ] is, [ ] is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or
- (B) It [ ] has, [ ] has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.
- (ii) [ ] Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns. The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(9)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. [The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture: \_\_\_\_\_\_\_\_.]
- (10) HUBZone small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that-

(i) It [] is, [] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and
(ii) It [] is, [] is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. [The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture:] Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.
(d) Representations required to implement provisions of Executive Order 11246
(1) Previous contracts and compliance. The offeror represents that
(i) It [ ] has, [ ] has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and
(ii) It [ ] has, [ ] has not filed all required compliance reports.
(2) Affirmative Action Compliance. The offeror represents that
(i) It [ ] has developed and has on file, [ ] has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR parts 60-1 and 60-2), or
(ii) It [ ] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.
(e) Certification Regarding Payments to Influence Federal Transactions(31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$100,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract.
(f) Buy American Act Certificate. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American ActSupplies, is included in this solicitation.)
(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products. The terms "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American ActSupplies."
(2) Foreign End Products:
Line Item No Country of Origin

386-06-021		ATTACHMENTS
List as necessar	y]	
(3) The Governmen	t will evaluate offers in ac	ecordance with the policies and procedures of FAR Part 25.
	•	mentsIsraeli Trade Act Certificate. (Applies only if the clause at FAR ade AgreementsIsraeli Trade Act, is included in this solicitation.)
I s a domestic produced, or manufa	end product and that the octured outside the United S," and "United States" are	uct, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision offeror has considered components of unknown origin to have been mined, States. The terms "component," "domestic end product," "end product," defined in the clause of this solicitation entitled "Buy American ActFree
or Israeli end p		upplies are end products of Australia, Canada, Chile, Mexico, or Singapore clause of this solicitation entitled "Buy American ActFree Trade
END PRODUCTS:	ΓS OF AUSTRALIA, CAI	NADA, CHILE, MEXICO, OR SINGAPORE OR ISRAELI END
Line Item No	Country of Origin	
		<del>_</del>
[List as necessary]	_	
this provision) as def	ined in the clause of this s ror shall list as other foreig	are foreign end products (other than those listed in paragraph (g)(1)(ii) of solicitation entitled "Buy American ActFree Trade AgreementsIsraeli gn end products those end products manufactured in the United States that
Other Foreign End	Products:	
Line Item No	Country of Origin	
		-

[List as necessary]

- (iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.
- (2) Buy American Act--Free Trade Agreements--Israeli Trade Act Certificate, Alternate I (Jan 2004). If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph

## **ATTACHMENTS**

(g)(1)(ii) of the basic provision:

solicitation entitled	"Buy American ActFree Trade AgreementsIsraeli Trade Act":
Canadian End Prod	lucts:
Line Item No.	
·	
(List as necessary	
• •	ActFree Trade AgreementsIsraeli Trade Act Certificate, Alternate II (Jan 2004). If Alternate II t 2.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph c provision:
	r certifies that the following supplies are Canadian end products or Israeli end products as defined i licitation entitled "Buy American ActFree Trade AgreementsIsraeli Trade Act":
Canadian or Israe	li End Products:
Line Item No	Country of Origin
[List as necessary]	
(4) Trade Agreeme solicitation.)	nts Certificate. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this
	tifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.Scountry end product, as defined in the clause of this solicitation entitled "Trade Agreements."
(ii) The offeror sh products.	all list as other end products those end products that are not U.Smade or designated country, end
Other End Produc	ts:
Line Item No	Country of Origin

to

in

#### **ATTACHMENTS**

[List as necessary]

- (iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American Act. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.
- (h) Certification Regarding Debarment, Suspension or Ineligibility for Award (Executive Order 12549). (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals--
- (1) [ ] Are, [ ] are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency; and
- (2) [ ] Have, [ ] have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and
- (3) [ ] Are, [ ] are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.
- (i) Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]
- (1) Listed end products.

Listed End Product

Listed Countries of Origin

(2) Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]

#### **ATTACHMENTS**

- [] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.
- [] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

[Offeror to identify the applicable paragraphs at (b) through (i) of this provision that the offeror has completed for the purposes of this solicitation only, if any. These amended representation(s) and/or certifica-tion(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer. Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.]

## E.3 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

http://arnet.gov/far/

A-19